

PTO News & Events

Week of January 15, 2024

In the weekly newsletter, you'll find information about upcoming events sponsored by the PTO and fundraisers for events. You can also find information and signups on our website: <https://popepto.org>

Want to know more or have questions about how to volunteer? Please email our Pope PTO VP of Communications, Janet Banes, at info@PopePTO.org

Need to Order a Yearbook?

Do you still need to order a yearbook? Yearbooks are \$55.00. Visit the PTO website to order. Don't delay and miss out on this chance to capture your child's memories,

Spirit Night at D'Lites Houston – January 16

Grab some yummy soft serve ice cream and support Pope at the same time! Join us on Tuesday, January 16 for spirit night at D'Lites Houston. See the flyer below for more details.

5th Grade Fall Event Photos Needed for Memory Book

The 5th Grade Party Planning Committee is looking for photos from the fall semester to add to our 5th Grade Memory Book. Each 5th grade student is gifted a memory book at the end of the year, courtesy of the PTO.

Pictures should be submitted using the Balfour website <https://images.balfour.com> or the Balfour ImageShare App. Our "Project Number" is: F02135 and leave the "Upload Code" blank. See the flyer below for more details.

Please Note: The 5th Grade Memory Book is NOT the same as the Yearbook - pictures must be submitted separately to each project.

5th Grade Class of 2024 Spirit Items – Limited Quantities Remain

Did you miss out on grabbing a 5th grade shirt or yard sign? The PTO has the items up on the website again for you to order. Grab your items now because only limited quantities remain. Once they're gone, they're gone! Order at <https://popepto.org>

Lost and Found

It's time to claim your student's missing items! Our Lost & Found Crew works hard to reunite your student with their missing belongings. Please label each item your student brings to school to assist our Lost and Found Crew in this task.

Check out the Google Drive link for pictures of the items currently without an owner!

Lost & Found Google Drive link: https://drive.google.com/drive/folders/13DC5sZxXBzT9HYw-RVAfBtA6JXyNVmlr?usp=drive_link

See your item in the Lost & Found pictures? Contact our Lost and Found Chair, Kat Neal, at katayount@gmail.com

Upcoming Dates

01/15	NO SCHOOL
01/16	Spirit Night at D'Lites Houston: 3:00 – 8:00 PM
01/18	SRC Demo: Kindergarten – Hedgehogs
01/23	Mother Goose Visit for Pre-K & Kindergarten
01/24	Homeroom Class Pictures
02/02	SRC Demo: 2 nd Grade – Animal Body Coverings
02/10	Sweetheart Dance
02/14	SRC Demo: 1 st Grade – Small Mammals Valentine's Day Exchange
02/15	100 th Day of Kindergarten

Volunteering in CFISD & at Pope

When you volunteer at any CFISD campus or Pope, you will want to make sure to sign-in at the Front Desk as a volunteer. This will print "volunteer" on your name tag and automatically log your volunteer hours for you. When you sign in as a "visitor," no volunteer hours are recorded.

- To sign in as a "volunteer," you must have a volunteer account in the CFISD RAPTOR system.
 - If you volunteered last year and had a volunteer name tag: You should already have an account in place. You can check your account by clicking this link to sign in to the Volunteer Portal: [CFISD Raptor Volunteer Portal](#)
 - If you are new to volunteering at Pope: You will need to create an account by following the instructions in the document below called "VIPS Registration, RAPTOR, and Reporting Your Time."
 - If you have any problems logging in or creating an account, please contact CFISD Community Engagement at the phone number listed in the attachment. *Do not call the front desk at Pope - they do not handle this issue.*

Submitting Pictures to Yearbook

Please make sure to submit your pictures to the yearbook in a timely manner! We ask that you turn in your pictures no later than 10 days after the event.

- There are two ways you can submit:
 1. Upload via Balfour's website: images.balfour.com using your phone or computer (**RECOMMENDED**)
OR
 2. Upload the Balfour ImageShare app
- Our "Project Number" is: 427093 and leave the "Upload Code" blank
- You can only upload 10 images at a time, so it may take more than one upload if you have a lot. JPEG files preferred; HEIC files may be too large and give you an error.
- Be detailed in your names and captions –
 - Name: John Smith, Jane Doe, 2nd Grade, Ms. Jones
 - Caption: Meet the Teacher
- You can list as many names as you know in the name section. You can always ask your student to help you identify who is in the picture - they'll know names, even if it's just a first name.

If you are an iPhone user and are having problems submitting your pictures through the ImageShare app, please see the "Yearbook Help for iPhone Users" flyer below.

Pope Teacher & Staff Favorites

Want to know what our Pope Teachers and Staff Members really want?? Check out their "Favorites" sheet on the PTO website. Each teacher and staff member has submitted a page with all the details you need to know to brighten their day!

PTO Online Directory is Active

As part of your PTO Membership, you have access to our online directory on our website. Directory information is only available to families with a paid membership and cannot be accessed by the general public. To access the Directory, visit the PTO website and look for the icon on the main menu.

If you have any questions about the online directory or how to edit what information you share with other PTO members, please check out our Online Directory FAQ [here](#)

Checking your PTO Account & Order Information

Haven't updated your contact information or child's teacher? Not sure if you ordered a yearbook? Visit the PTO webpage and click on the menu button labeled "My Account & PTO Orders," which after you sign in, will bring you to all the information listed for your PTO account, including your student(s) current grade and anything you have ordered through the PTO website. Please make sure your student(s) grade and teacher are updated so that items ordered through the PTO website can be delivered promptly and accurately.



POPE ELEMENTARY SPIRIT NIGHT

D'LITES HOUSTON SOFT SERVE ICE CREAM

**26321 NORTHWEST FWY SUITE 400,
CYPRESS, TX 77429
281-304-2313**

**TUESDAY, JANUARY 16
3:00 – 8:00 PM**

MENTION POPE AT CHECKOUT!



**25% of each
purchase is
donated to
our school!**

5th Grade Memory Book

Event Pictures Needed

Two ways to submit your 5th grade event photos:

- Upload via Balfour's website: <https://images.balfour.com> using the internet browser on your phone or computer (RECOMMENDED)

OR

- Upload via the Balfour ImageShare app

Important Details

- Our "Project Number" is: **F02135** and leave the "Upload Code" blank
- You can only upload 10 images at a time
- JPEG files preferred; HEIC files may be too large & give you an error
- Be detailed in your names and captions
 - Name: John Smith, Jane Doe, Ms. Jones
 - Caption: Meet the Teacher

Please Note: The 5th Grade Memory Book is NOT the same as the Yearbook - pictures must be submitted separately to each project.



Event Examples:

1st Day of School, Nature Trails, Boo Bash, Multicultural Day, Paw Painting, Library, Kids Zone, Dress Up Days, Holiday Parties, etc.



Help for iPhone Users

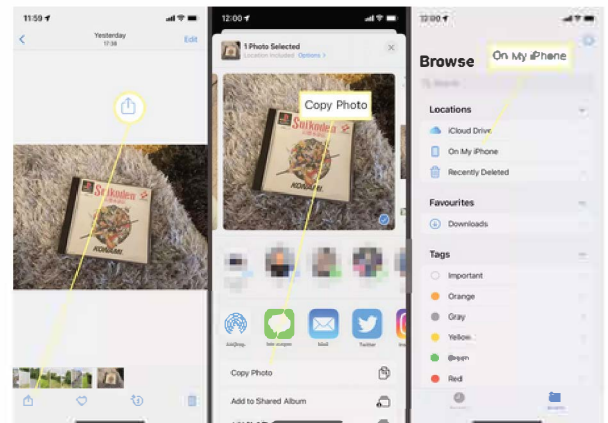
Having trouble uploading your photos?

The iPhone's HEIC files often give errors when submitting to the ImageShare app. JPEG/JPG files are preferred.

How to Convert HEIC to JPG on iPhone

The iPhone's Files app is one of the quickest ways to convert an image file from HEIC to JPG. Here's how to do it.

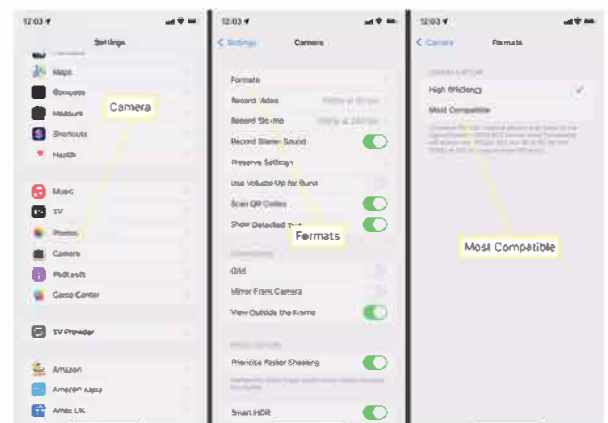
1. In the Photos app, find the photo you wish to convert and tap Share.
2. Tap Copy Photo.
3. Open the Files app on your iPhone.
4. Tap On My iPhone.
5. Long-press on an empty area and tap Paste.
6. The photo has now been pasted and automatically converted to JPG.
7. Tap the image to share it or Save Image to save it to your Photos.



How to Permanently Convert to JPG on iPhone

If you would prefer to save all your photos automatically as JPG rather than HEIC, here's how to do so.

1. In the Settings app, tap Camera.
2. Tap Camera. Tip: You may need to scroll down to find Camera.
3. Tap Formats.
4. Tap Most Compatible to save photos automatically as JPG.





**Still want to order a
5th Grade Parent Shirt
or Yard Sign?**

Limited Quantities remain!

Order online at <https://popepto.org>

LOST & FOUND

It's time to claim your student's missing items!

Our Lost & Found Crew works hard to reunite your student with their missing belongings.



Check out the Google Drive link for pictures of the items currently without an owner!



See your item? Contact our Lost and Found Chair, Kat Neal, at katayount@gmail.com

send us your best **SNAPSHOTS** for the **YEARBOOK**

Yearbook photographers can't be everywhere, so if you've got great photos of school events or you and your friends just having fun, please share them with us. The more pictures you share, the better our yearbook will be for everyone! It's easy; submit your photos today!



ImageShare

**WEB BROWSER
VERSION**

(PREFERRED)

images.balfour.com

MOBILE APP VERSION

Search for Balfour ImageShare
in your App marketplace
and download the App.



GETTING STARTED

- Enter our Project Number **427093**. *Upload code is not required.*
- Scroll down and agree to the **Terms & Conditions**
- Click **Start Uploading**
- Enter the student's first and last name and select their grade
- Enter your email address

UPLOADING IMAGES

- Click **Select Photos**
- Choose up to 10 images and click **Open**
- Enter the names and information about the photos
- Click **Upload Photos**
- Your photos will be uploaded directly to the yearbook staff

Note: The yearbook staff will review all photos & determine final yearbook content. We cannot guarantee that all submissions can be used in the book.

Pro Tip: Use the same email address to login on any device to see previous uploads in the History tab.



For more great tips for ImageShare, ask BUZZ at help.balfour.com

balfour.